



GOVERNMENT OF SIKKIM
FINANCE, REVENUE AND EXPENDITURE DEPARTMENT
GANGTOK

NO: 586 /Fin/SSAS

Dated 31.08.2013

To

The All Heads of Departments
Government of Sikkim
Gangtok

Sub: Compulsory Training on Financial Management and Accounting

Sir/Madam,

In continuation with letter, no 454/Fin/Adm dated 25.7.2013, and on request of the Finance Revenue and Expenditure Department the Accounts and Administrative Training Institute (AATI), Gangtok has agreed to organize a full day refresher course on Financial Management and Accounting for the members of the Sikkim Subordinate Accounts Service (SSAS) personnel. The training will be a full day course i.e. from 10.00 to 4.00 pm for each day and is scheduled for the following dates:

- 1) 9th September to 13th September 2013
- 2) 16th September to 21st September 2013

All Sikkim Sub-Ordinate Accounts Service personnel are to undergo atleast one training course during the probationary period after promotion to a higher post. With this in mind we have made it compulsory for all the selected individuals to report for the training course.

The list of persons selected to undergo the training along with their period of training is enclosed at ANNEXURE-I. You are hence kindly requested to depute the Accounts Staff of your Department for the training at AATI on the appointed date.

Thanking you,

Yours faithfully,

Sd/-

(M.G. Kiran), IAS
Principal Secretary,

Finance Revenue and Expenditure Department

Encl: ANNEXURE- I