



GOVERNMENT OF SIKKIM
FINANCE DEPARTMENT
GANGTOK

No11.. / Fin

Dated..18/11/04

OFFICE MEMORANDUM

In continuation to this Office Memorandum No.1/Fin/Adm, dated 22/05/2001, attention of all Departments is drawn to Sikkim Financial Rules 60 to 63, which require that any proposal initiated by a Department for obtaining approval of the Government should be submitted in the manner prescribed under the Rules. The details are to be verified by the respective Accounts Section of the concerned Department after which the Head of the Department will submit the proposal for approval of the Government.

Further, SFR 83(5) enjoins all Departments to maintain a Liability Register as prescribed. The liability of a Department forms a data base while finalizing the budget of the Department. The liability Statement of the Department must be submitted to the Finance, Revenue & Expenditure Department on quarterly basis.

The Instructions contained in the Sikkim Financial Rules and also communicated vide Office Memorandum referred to above are not being followed. All Heads of Departments are requested to comply.

Sd/-
(T.T. Dorji),IAS,
PRINCIPAL SECRETARY
FINANCE, REVENUE & EXPDT. DEPTT.