

**GOVERNMENT OF SIKKIM
FINANCE DEPARTMENT**

No.51/Fin/Acctt.

Dated:28/04/97

OFFICE MEMORANDUM

**SUBJECT: SANCTION OF FURNISHING OF GOVERNMENT VEHICLES -
REGARDING**

In supersession of our O.M. No.14/Fin. dated 06/05/95 the following guidelines shall be strictly followed in respect of servicing and furnishing of Government vehicles purchased by various Government Departments.

1. The servicing of each Government vehicles inclusive of lubricants will be restricted to :

a) Ambassadors	Rs.2,500/-
b) Gypsy/Maruti car/Van	Rs.2,000/-
c) Jeep/Pick-up	Rs.2,500/-

NOTE : Servicing shall be restricted to :

- i.)
 - a) Once in three months for touring vehicles.
 - b) Once in 4 months for local duty vehicles.
- ii) The above provision shall not be applicable till the free services given by the manufacture is exhausted.
- iii) The cost of furnishing of vehicles shall be restricted to :
 - a) Rubber / Jute Footmats - 4 Nos.per vehicle at a cost not exceeding Rs. 200/- each. Replacement is allowed only after one and half years of initial purchase.
 - b) Seat cover complete including stitching charges should not exceed Rs. 1350/-. No replacement will be allowed before one and half year of initial purchase.

These items shall not be included in the cumulative cost as specified in Schedule-I of Appendix 3A in the Sikkim Financial Rules, 1979.

The sanction order accompanying the bill to be presented to Pay and Accounts Office shall specifically mention the date of purchase of vehicle, details of previous

servicing/purchase duly signed by the Head of Department/Office, failing which the Pay and Accounts Office shall not pass the bill.

Sd/-

(Tashi Tobden,IAS)

Secretary-Finance